

**Title:** Coquitlam Lions Water Polo Annual General Meeting

**Date:** 22-April-2024

**Attendees:** James Andrusiw, Naomi Andrusiw, Christina Chung, Carrie Cheah, Jen Jackman, Michael Zacklan, Lulu, Jeongae L., Yoshiko B., Sean L., Dina R.

**Regrets:**

**Guests:**

**Call to Order:** 7:06 p.m. (Motion: Lulu; Second: Carrie)

**Agenda:**

1. Call to order and establishment of quorum.
  - Established quorum (requirement for minimum 5% of membership)
  - 11 in attendance (14% of total membership of 78)
2. Agenda overview
3. Introduction of 2023/2024 Board of Directors
  - James Andrusiw – President
  - Christina Chung – Registrar
  - Carrie Cheah – Treasurer
  - Jen Jackman – Secretary
  - Naomi Andrusiw – Safety/Director of Coaches
  - Michael Zacklan – Past President
  - Acknowledgement of volunteer parents who have helped with ongoing volunteer positions during the year.
4. Approval of 2023 AGM meeting minutes (Motion: Sean; Second: Jen)
  - Approved as is.
5. Presentation of Directors Reports
  - Presidents Report (attached)
  - Registrars Report (verbal)
    - 9 U – 13 players
    - 11U – 8 players
    - 13U – 20 players
    - 15 U – 18 players
    - 17 U – 19 players
    - Total 78 players this year, slight decrease in membership from last year
  - Coaching Director's Report (verbal)
    - 9 coaches in total: 2 for all three older divisions, 3 at the 9/11 divisions
    - 6 volunteer coaches, 3 volunteers dedicated to each the 13U and 9/11U divisions
    - Currently coaches are confirming their plans for next year, several have already confirmed their return
  - Secretary's Report (Verbal)
    - The Lions Executive continued our regular meetings schedule from July through to April.
    - Lions applied to the City of Coquitlam Spirit of Coquitlam Grant twice this year

- Fall – successful in securing funding towards Ethan Denum Memorial Tournament
- Spring – have applied for grant funding towards new score keeping technology (new timeclocks and wireless controller)

6. Treasurer Presentation of 2023 Financial Statements

- Income statement and balance sheet overview (screen shared attached report)
- Budget showing spending \$8000 towards clock, will do budget closer to September when know about grants.
- Profit and loss statement – Michael noted facilities and equipment have increased by 80% with lower enrollment. Michael offer to review next year's budget with Carrie.
  - James advised 50% annual operating budget was funds in the bank, which makes Lions ineligible for full Provincial gaming grant. Needed to have less than 50% of annual operating budget to make Lions eligible for full amount of the Provincial Gaming Grant.
  - Carrie noted accrued for clock, although not purchased and dependent upon grant funding.

7. Approval of 2023 Financial Statements (Motion: Naomi: Second: Michael)

- Approved unanimously.

8. Update and discussion of 2024/2025 season plans

- Will start planning end of July, beginning of August.
- Pool time at PSLC, CCAC and Eagle Ridge secured for September and October
- City of Coquitlam committed to opening Spani pool, in August, with it closing close to September.
- Try-it session, usually scheduled last weekend in August, prior to long weekend. Looking to do 1.5 hours at PSLC.
- Looking to advertise with City of Coquitlam, with posters and digital sign at PSLC. Showcase on sports event at Town Centre Park, looking to sign up the Coquitlam Lions this year. Goal is to build up the 9 & 11 U groups.
- Will be evaluating registration fees, anticipating a slight increase, but nothing significant.
- Purchased sizing kit for swimsuits, for players to try on suits and have suits delivered in 6-8 weeks. If orders are placed in September, would have suits in time for November Tournament.

9. Election to Board of Directions

- For returning directors, they will be voted in by acclamation if no one else is running.
- President – James Andrusiw
- Secretary – Jen Jackman
- Treasurer – Carrie Cheah
- Safety Officer / Director of Coaches – Naomi Andrusiw
- Vacant – looking for volunteers for Registrar/Vice President Position
  - Registrar – will put out to parents via email to determine interest
  - Vice President – will put out to parents via email to determine interest

Action: James to ask for parent volunteers in Registrar and Vice President position.

- Returning directors voted in by acclamation and approved unanimously.

10. Questions?

- No questions

**Meeting Ended: 7:48 p.m. (Motion: Carrie; Second: Sean)**

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## **Coquitlam Lions Water Polo Club**

### **2023/24 President's Report**

It's hard to believe that another season of Coquitlam Lions Water Polo is almost over. This season, our club's 50<sup>th</sup> anniversary, has been another huge success due in no short part to the efforts of our dedicated executive volunteers, our amazing coaches, and our volunteers that made all the scrimmages and tournament games run so smoothly.

First, I'd like to acknowledge the efforts of our volunteers. Our Board of Directors put in an amazing effort to keep our club running. Christina, our Registrar, made sure all players were registered correctly and continued to keep RAMP up to date throughout the season. Carrie, our Treasurer, kept our financials in order, and made sure our coaches and pools were paid in a timely manner. Naomi, our Director of Coaches, participated in coaching interviews, communicated with our coaches about any updates, and helped with the coaching development program. Jen, our new Secretary, was instrumental in securing the Spirit of Coquitlam Grant and keeping our meetings on track. And finally, thank you to our other parent volunteers that included our media coordinator, Kate, our clothing coordinator, Kelly, and our Team Coordinators, Lulu, Kim, Jeong, Christine and Tim.

As mentioned, the Lions were successful again this past year in securing grant funding to help subsidize our revenue and keep registration costs at a reasonable level. We'd like to acknowledge the financial support of the BC Provincial Gov't Gaming Grant program and the City of Coquitlam Spirit of Coquitlam Grant program.

This season, we expanded the Metro Community Water Polo league to include four teams as Burnaby rejoined Water Polo West. The extra competition at scrimmages and games provided an exciting opportunity for our players to ramp up their games and connect with new opponents.

Once again, the Lions hosted the fall Metro Community league tournament at CCAC in November. Our 11Us played jamboree style in mixed teams with the other clubs, while our 13U, 15U and 18U teams all found success in the competition.

In February, we hosted the annual Ethan Denum Memorial Tournament commemorating one of our beloved players and coaches who passed way too soon. Over 130 11U and 13U athletes from seven local water polo clubs attended the one-day event at CCAC. An article was published in the Tri-City News about the tournament (thanks Naomi for spear-heading that) which talked about Ethan, his history with the club, and the tradition of the tournament that continues. I encourage you to check it out at [www.tricitynew.com/local-sports](http://www.tricitynew.com/local-sports) (you'll need to scan back to February).

Finally, Lions will again host the Metro Community League season-end tournament this weekend at CCAC. The schedule has been expanded to allow for five 13U teams and five 15U teams as Kelowna will be bringing full teams this year. Thank you to all the parents who have already signed up for volunteer spots, and I encourage others to review the volunteer sheet and sign-up for opportunities that meet your family schedules to fulfill your 10 hours of volunteer time we ask families to contribute.

To those families that have already contributed your required volunteer hours – thank you so much. We couldn't have made this season such a success without you.

James Andrusiw, President  
Coquitlam Lions Water Polo Club

**Profit and Loss**  
**Coquitlam Lions Water Polo**  
**Year Ended Dec 31, 2023**

ACCOUNTS	Jan to Dec, 2023	Jan to Dec, 2022
Income		
Coquitlam City Grant	\$1,416.00	\$3,696.60
In-kind contributions	\$9,800.00	\$9,800.00
Membership Dues	\$41,867.75	\$49,648.00
Merchandise/Course/Training	\$137.12	\$0.00
Miscellaneous Revenue - Interest		\$97.81
Provincial Grants	\$18,000.00	\$18,000.00
Tournament/Event Fees	\$650.00	\$0.00
Total Income	\$71,870.87	\$81,242.41
Operating Expenses		
Bank Charges	\$240.00	\$240.00
Coach Honorariums	\$27,456.79	\$34,598.21
Facilities and Equipment	\$36,402.84	\$21,911.96
Game Official Fees	\$1,556.00	\$337.50
General Expenses	\$8,252.96	\$5,276.33
In-kind contributions (expense)	\$9,800.00	\$9,800.00
Insurance		-\$2,905.04
Total Operating Expenses	\$83,708.59	\$69,258.96
Net Profit	(\$11,837.72)	\$11,983.45

## Balance Sheet

Coquitlam Lions Water Polo

As of 2023-12-31

ACCOUNTS	31-Dec-23	31-Dec-22
<b>Assets</b>		
Cash and Bank		
Non-gaming Checking	\$53,490.48	\$53,656.43
Gaming Checking	\$257.99	\$0.00
Non-gaming Savings (reserve) - #2	\$0.00	\$0.00
Non-gaming Savings (reserve) - #3	\$0.00	\$0.00
Non-gaming Savings - Venture GROW HISA PLan	\$175.61	\$175.61
<b>Total Cash and Bank</b>	<b>\$53,924.08</b>	<b>\$53,832.04</b>
Other Current Assets		
Grant Receivable		
Accounts Receivable		
<b>Total Other Current Assets</b>	<b>\$0.00</b>	<b>\$0.00</b>
Long-term Assets		
<b>Total Long-term Assets</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Assets</b>	<b>\$53,924.08</b>	<b>\$53,832.04</b>
<b>Liabilities</b>		
Current Liabilities		
Volunteer deposits	\$1,500.00	\$0.00
Accrued expenses	\$29,486.74	\$19,056.98
<b>Total Current Liabilities</b>	<b>\$30,986.74</b>	<b>\$19,056.98</b>
Long-term Liabilities		
<b>Total Long-term Liabilities</b>		<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$30,986.74</b>	<b>\$19,056.98</b>
<b>Equity</b>		
Retained Earnings		
Opening Balance	\$34,775.06	\$22,791.61
Current Profit	(\$11,837.72)	\$11,983.45
<b>Total Retained Earnings</b>	<b>\$22,937.34</b>	<b>\$34,775.06</b>
<b>Total Equity</b>	<b>\$22,937.34</b>	<b>\$34,775.06</b>
<b>Total Liabilities and Equity</b>	<b>\$53,924.08</b>	<b>\$53,832.04</b>